

THE GOVERNING BODY OF STILE COMMON JUNIOR SCHOOL

Minutes of the meeting of the Governing Body held at 7.00 pm at the School on Thursday, 12 July 2007.

PRESENT

Mr P C Webb (Chair), Mrs J Clough, Mrs M E Donaldson, Ms J M Gibson, Mrs G M Goodswen, Mrs H L O'Sullivan and Mrs K E Palmer.

In Attendance

Mrs S Ellison (Minute Clerk)
Mrs M Rogers (Deputy Head Teacher)

632. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Miss J Gill (consent), Ms A L Kenworthy (consent) and Mrs P M Shelton (consent).

There were no declarations of interest.

633. NOTIFICATION OF ITEMS TO BE BROUGHT UNDER ANY OTHER BUSINESS

The following items were notified to be brought under Any Other Business:

- ◆ Results of Parent Survey
- ◆ School Aims

634. REPRESENTATION

(a) To report the following matters of representation:

End of Term of Office

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mr P C Webb	Community	31.8.07

Appointment

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mrs H Newby (Re-appointed)	Community	22.05.07

(b) Appointment of a Community Governor

RESOLVED: That Mr P C Webb be invited to serve a further term as a Community Governor and was unanimously seconded to remain as Chair.

635. MINUTES OF THE MEETING HELD ON 10 MAY 2007

RESOLVED: That the minutes of the meeting held on 10 May 2007 be approved and signed by the Chair as a correct record

636. MATTERS ARISING

There were no matters arising.

637. GOVERNING BODY SELF REVIEW (Minute 618 refers)
Consolidation Sheet Included

All Governors had submitted the self evaluation form which had been consolidated to produce the final document. The Chair talked through the findings of the process with the Governors, and areas where the standard deviation was high were discussed. The Chair, Mr Webb, agreed to compile the final draft of an action plan referring to where the deviations were high and present to the Governors at the next meeting. The Governors felt that what they were currently undertaking was appropriate to the size of the Governing Body.

The Governors recognised that there was an issue over travel expenses claimed / incurred for training. This would be included as an agenda item for the next meeting and discussed further.

638. HEAD TEACHER'S REPORT

The Head Teacher spoke to her report, which was circulated from the School.

(a) Visit of the Duke of Edinburgh

The School was very pleased to be included in the visit of HRH the Duke of Edinburgh, all of the children and staff had enjoyed it, and Mrs Goodswen felt it would bring long term benefits to the School. The African drumming group drummed; Year 3 sang and the ECO school team presented some of their work.

Kirklees Neighbourhood Housing had been extremely supportive and assisted the School every step of the way. Mrs Palmer had been very involved in planning classes with Mrs Rogers and the quality of work being produced was excellent.

(b) Organisation of Classes

The final decisions would have to be made in the near future regarding the size of classes, as there was insufficient funding in the budget to employ a new full-time teacher. 'Creative' options were being investigated.

(c) Special Educational Needs

There were currently 7 children with statements of special needs attending the School (5 for behaviour, 2 were sensory). There were also a number who were giving a cause for concern, and in September a child would be joining the School who had not attended for several months.

(d) Budget

The Head Teacher had informed the Governors that the budget was on track; Mrs Jenny Gibson was congratulated for doing an excellent job in managing the budget and controlling spending.

(e) Performance Management

The Head Teacher recapped for the benefit of all Governors the new policy and changes which would come into force from September 2007. The finalised document would be submitted next term.

All staff members of all unions were so far happy with the way in which it had been drawn-up, regarding statutory items and other additions.

The LA had appointed an officer, Mr David Thompson, to be the School Improvement Partner. The School was looking forward to working with him.

It was reported that the cycle would run from October – to September for teachers and from December to January for the Head Teacher.

The Governing Body wished to note that they were happy to accept the new policy.

639. REPORT ON THE AMALGAMATION FUND (Minute 626 (a) refers)

It was stated that £20,000 of the fund rested within the Junior school budget.

The issue was raised as to what the funds were for. Mr David Gearing stated that his expectation was that the funds would be used on set up costs for each school. Mrs Horton, Head Teacher – Stile Common Infant and Nursery School had raised that initially all of the funds were allocated to the Infant and Nursery School due to the Head Teacher not being appointed / named at that time.

Mrs Goodswen agreed that the funds were not part of the budget and the funds should sit outside of it. Mr Gearing had been approached to see if the funds could be transferred into the Infant and Nursery School Account. He had agreed and it was confirmed that £19,800 would be transferred into the new budget. Any cover staff needed by the School during the process would be claimed from this.

This was proposed and agreed by the Governors.

640. LOOKED AFTER CHILDREN – Head Teachers Report

This was included in the Head Teacher's report.

641. REPORTS FROM COMMITTEES

There were no reports from committees.

642. GOVERNOR TRAINING AND GOVERNOR VISITS

This was discussed as part of the Self Review and would be continued at the next meeting.

643. EDUCATIONAL VISITS

A trip to The Bradford Industrial Museum for Year 6 was planned for the Autumn term. This was agreed by the Governors in principle.

644. ANY OTHER BUSINESS

(a) School Aims

The Head Teacher handed out a copy of the School Aims for the Governors to consider updating in the new term.

(b) Results of Parent Survey

The Head Teacher gave the Governors an overview of the parental survey results.

645. DATE OF NEXT MEETING

RESOLVED: That the next meeting of the Governing Body be held at 7.00 pm at the School on Thursday, 20 September 2007.

646. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School.